



UA-3515

B. B. A. (Sem. II) (CBCS) Examination

March/April - 2012

Computer Application : Paper - II

Time : Hours]

[Total Marks :

Instructions :

(1)

नीचे दशांशविल निशानीवाणी विगतो उत्तरवही पर अवश्य लपची.  
 Fillup strictly the details of signs on your answer book.

Name of the Examination :

Name of the Subject :

Subject Code No. :     Section No. (1, 2,.....):

Seat No. :

001912

*Hanafi*  
 Student's Signature

- (2) All questions are compulsory.  
 (3) Figures to the right indicate full marks.

1 (a) Answer the following questions : (any three) 6

- (i) What is fill handle ?  
 (ii) Differentiate paste and paste special with example.  
 (iii) Explain criteria range.  
 (iv) What do you mean by primary key ?

(b) Write output of the following : (any four) 4

- (i) = MID ("SWAMI VIVEKANAND", 6, 6)  
 (ii) = POWER (MOD (25, 10), 2)  
 (iii) = COUNT (12, "BBA", 34, TRUE, "Ram")  
 (iv) = SQRT (25)  
 (v) = IF (24 < 34, "WRONG", "RIGHT")

No. Date, Tick

85  
 725  
 125  
 21  
 25  
 125  
 125  
 17

2 (a) Answer any one in detail : 5

- (i) What are macros ? How to record, run and delete macros ?
- (ii) Explain lookup and reference functions by giving examples.

(b) Answer the following : (any two) 6

- (i) Sorting of data in a database.
- (ii) Mathematical functions.
- (iii) Subtotal.

3 Write short notes : (any three) 9

- (i) Data validation
- (ii) Generating reports in MS Access
- (iii) Data consolidation
- (iv) Solver.