



UA-3503

First Year B. B. A. (Sem. I) (CBCS) Examination

March/April - 2012

Computer Application : Paper - I
(New Course)

Time : Hours]

[Total Marks : 30

Instruction :

(1)

नीचे दृश्यात्मक निशानीवाणी विगतो उत्तरवही पर अवश्य दमवी.
Fillup strictly the details of signs on your answer book.

Name of the Examination :
F. Y. B. B. A. (Sem. 1) (CBCS)

Name of the Subject :
Computer Application - 1 (New Course)

Subject Code No. : 3 5 0 3 Section No. (1, 2,.....) : NIL

Seat No. :
[][][][][][][]

Student's Signature

- (2) All questions are compulsory.
(3) Figures to the right indicate full marks.

1 Answer the following questions : (any eight) 8

- (1) Write the limitations of computer.
- (2) Name the keyboard key used to insert indentation into a document.
- (3) 1 GB = _____ KB.
- (4) Explain the use of Print Preview.
- (5) Differentiate between paste and paste special options.
- (6) Explain Recycle bin.
- (7) Give the fullform of EEPROM, SMPS.
- (8) What is the use of Power Point ?
- (9) What is the use of task bar ?

2 Answer the following questions : (any two) 10

- (1) What do you mean by computer languages ? Explain the different types of it with example.
- (2) Explain Printers with all its different types indicating the usage of them at different areas of operations.

- (3) Write the steps involved in creating a Power Point presentation. Differentiate between custom animation and slide transition effect.

3 Write short note (any four) :

12

- (1) File manager
- (2) Bullets and Numbering
- (3) Macro
- (4) Design Templates
- (5) Features of Word Processing Package.